

REQUEST FOR QUALIFICATIONS

ADDENDUM 1

For the Provision of
Progressive Design-Builder for Rogue River School District
New Construction and Renovations

RFQ Closing (Due Date & Time):

December 21st, 2023 at 2:00 PM Pacific Standard Time

December 1st, 2023

Questions:

1. What is the proposed construction value? **\$6M - \$6.5M (inclusive of pre-construction fee).**
2. When is substantial completion for the new addition? **The District expects the building to be open and ready for students at the start of the 2025-2026 school year.**

Clarifications:

3. Proposal scoring will take place between 12/22/23 – 01/10/24. Proposer notifications for interviews will be issued 01/12/24. Interviews will be held tentatively 01/17/24. The District expects to interview the top 2-3 proposers but retains the option to award post scoring.

Exhibit 1: Rogue River Bond Projects 2023 RFP Mandatory Meeting 11-28-2023, 11am: Sign In Sheet

Required Proposal Attachments

Please utilize the following attachments to provide additional requested information; attachments with responses will not be counted against proposal page limitations.

Attachment A: PROPOSER CERTIFICATIONS AND REPRESENTATIONS

Attachment B: BUSINESS ENTITY CERTIFICATION STATEMENT

Attachment C: AFFIDAVIT OF NON-COLLUSION

Attachment D: FINANCIAL RESOURCES

Attachment E: REFERENCE RELEASE FORM

EXHIBIT 1

Rogue River School District
 Rogue River Bond Projects 2023 RFP Mandatory Meeting 11-28-2023 11am
 Sign In Sheet

Name	Construction Firm Represented	Phone Number
CRAIG ZUNYON	CRAIG ZUNYON PIVOT ARCHITECTURE.COM PIVOT ARCHITECTURE.	541-738-5337
Lisa Mandell	ADROIT Construction	541-482-4898
Corey Vitus ^{Jessie Kinney} corey@vitusconstruction.com	Vitus Construction Inc	541-855-7177
BRIAN GRUENEMAY BRIAN.GRUENEMAY@FORTISCONSTRUCTION.COM	FORTIS	503-728-8254
Rick Becker rick.becker42@gmail.com	McKinstry rickb@mckinstry.com	541-622-1562
Sean Allen Sean.allen@adroitbuilt.com	Adroit Construction	541-591-5471
Allen Rudy AllenRudy@SBJAMES.COM	S B JAMES	541-727-8327
Jeff Scheid jeffscheid@sbjames.com	S+B James	541-941-3610
Stephen Chase stephenc@zcsed.com	ZCS Engineering + Architecture	541-479-3865

Rogue River School District
 Rogue River Bond Projects 2023 RFP Mandatory Meeting 11-28-2023 11am
 Sign In Sheet

Name	Construction Firm Represented	Phone Number
MIKE NETZON	OUTLIER CONST.	541 821 7685
ALEX STITT	KSA ARCHITECTS	703 408 7610
Tim Bowden	S+B James	541-951-2738
ANNE LANGSETH	METAL MASTERS	541-816-8647
DAVID WILKERSON	ORX ARCHITECTURE	541-840-6652
David W. Sommer	ORW Architecture	541-778-9989
ROBB MAYERS	OUTLIER CONST	541 646 1999
Kevin Sund	Klosh Group	503 819 9659
Aaron Mueller	Metal Masters	563-272-1364

ATTACHMENT A
PROPOSER CERTIFICATIONS AND REPRESENTATIONS

FAILURE OF PROPOSER TO COMPLETE AND SIGN THIS FORM MAY RESULT IN REJECTION OF THE SUBMITTED OFFER

The undersigned, having full knowledge of the specifications for the goods or services specified herein, offers, and agrees that this offer shall be irrevocable for at least ninety (90) calendar days after the date offers are due or as stated in the solicitation, and if accepted, to furnish any and/or all goods or services as described herein at the prices offered and within the time specified.

PROPOSER FIRM NAME: _____

ADDRESS: _____

Telephone No.: _____

ASSURANCES

Proposer attests that:

1. The person signing this offer has the authority to submit an offer and to represent Proposer in all phases of this procurement process.
2. The information provided herein is true and accurate.
3. Proposer is a **Resident Bidder** **Non-resident Bidder** (check one) and has not discriminated against any minority, women, or emerging small business enterprises certified under ORS 200.055 or a business enterprise that is owned or controlled by or that employs a disabled veteran as defined in ORS 408.225 in obtaining any required subcontracts, in accordance with ORS 279A.110.
4. "Resident bidder" of the State of Oregon means the bidder has paid unemployment taxes or income taxes in the State of Oregon during the 12 calendar months immediately preceding submission of the bid, has a business address in this state and has stated in the bid whether the bidder is a "resident bidder". ORS 279A.120 (1) (b).
5. If a Non-resident Bidder, Proposer is a resident to the State of _____. If a Non-Resident Bidder, does Proposer receive, or is Proposer eligible for, any preference in award of Contracts with Proposer's state government or with other governmental agencies of Proposer's state? **YES** **NO** If yes, state the percentage and identify the law or regulation that allows such preference: _____
6. Any false statement may disqualify this offer from further consideration or because of contract termination.
7. Proposer will notify Jackson County within 30 days of any change in the information provided on this form.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Proposer certifies to the best of its knowledge and belief that neither it nor any of its principals:

1. Are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from submitting bids or proposals by any federal, state or local entity, department or agency.
2. Have within a five-year period preceding the date of this certification been convicted of fraud or any other criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Are presently indicted for or otherwise criminally charged with commission of any of the offenses enumerated in paragraph two of this certification.
4. Have, within a five-year period preceding the date of this certification had a judgment entered against contractor or its principals arising out of the performance of a public or private contract.

5. Have pending in any state or federal court any litigation in which there is a claim against contractor or any of its principals arising out of the performance of a public or private contract.
6. Have within a five-year period preceding the date of this certification had one or more public contracts (federal, state, or local) terminated for any reason related to contract performance.

CERTIFICATION REGARDING CONFLICT OF INTEREST

The undersigned Proposer and each person signing on behalf of the Proposer certifies, and in the case of a sole proprietorship, partnership, or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief, no member of the Jackson County Commissioners, Jackson County Fair Board, or and Jackson County officer, employee, or person, whose salary is payable in whole or in part by Jackson County, has a direct or indirect financial interest in the award of this Proposal, or in the services to which this Proposal relates, or in any of the profits, real or potential, thereof, except as noted otherwise herein. Proposer must disclose any apparent or perceived conflict of interest, including but not limited to, current or past relationships with consultants, contractors, subcontractors, or engineers associated with this Project. Furthermore, Proposer must disclose any current or past relationship as a Jackson County employee. If a perceived conflict may exist, then attach a letter of explanation disclosing the potential conflict or relationship.

ACKNOWLEDGEMENT OF ADDENDA

The undersigned acknowledges receipt of and agrees to be bound by **addenda numbered** ____ **through** ____ inclusive, and any additional addenda issued until the Notice to Proceed has been issued.

SIGNATURE OF AUTHORIZED PERSON

Signature: _____ Date: _____

Printed Name & Title: _____

Contact Person for this Procurement: _____

Phone: _____ Email: _____

ATTACHMENT B
BUSINESS ENTITY CERTIFICATION STATEMENT

Contractor must complete Section A or B.

A. CONTRACTOR IS A CORPORATION, LIMITED LIABILITY COMPANY OR A PARTNERSHIP

I certify under penalty of perjury that Contractor is a [check one]: Corporation
 Limited Liability Company Partnership authorized to do business in the State of Oregon

Signature Printed Name and Title Date

B. CONTRACTOR IS A SOLE PROPRIETOR WORKING AS AN INDEPENDENT CONTRACTOR

Contractor certifies under penalty of perjury that the following statements are true:

1. If Contractor is providing labor or services under this Contract for which registration is required under ORS Chapter 701, Contractor has registered as required by law, **and**
2. If Contractor performed labor or services as an independent Contractor last year, Contractor filed federal and state income tax returns last year in the name of the business (or filed a Schedule C in the name of the business as part of a personal income tax return), **and**
3. Contractor represents to the public that the labor or services Contractor provides are provided by an independently established business, **and**
4. All of the statements checked below are true.

NOTE: Check all that apply. You must check at least four (4) to establish that you are an Independent Contractor.

- A. The labor or services I perform is primarily carried out at a location that is separate from my residence or is primarily carried out in a specific portion of my residence which is set aside as the location of the business.
- B. I purchase commercial advertising, or I have business cards for my business, or I am a member of a trade association.
- C. My business telephone listing is separate from my personal residence telephone listing.
- D. I perform labor or services only under written contracts.
- E. Each year I perform labor or services for at least two different persons or entities.
- F. I assume financial responsibility for defective workmanship or for service not provided by purchasing performance bonds, errors and omission insurance or liability insurance, or providing warranties relating to the labor or services I provide.

Signature Printed Name and Title Date

**ATTACHMENT C
AFFIDAVIT OF NON-COLLUSION**

STATE OF OREGON

County of _____

I state that I am _____(title) of _____(name of firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this proposal.

I hereby state that:

- (1) The price(s) and amount of this proposal have been arrived at independently and without consultation, communication or agreement with any other contractor, proposer, or potential proposer, except as disclosed on the attached appendix.
- (2) That neither the price(s) nor the amount of this Proposal, and neither the approximate price(s) nor approximate amount of this Proposal, have been disclosed to any other firm or person who is a Proposer or potential Proposer, and they will not be disclosed before proposal opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from proposing on this contract, or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal or other form of complementary proposal.
- (4) The Proposal of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive proposal.
- (5) _____(name of firm), its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to proposing on any public contract, except as described in the attached appendix.

I state that _____(name of firm) understands and acknowledges that the above representations are material and important and will be relied on by Jackson County in awarding the contract(s) for which this proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Jackson County of the true facts relating to the submission of proposals for this contract.

Name of Company:_____

Authorized Signature

Date:_____

Printed Name:_____

Title:_____

**ATTACHMENT D
FINANCIAL RESOURCES**

1. Has your firm ever been the debtor in a bankruptcy case at any time in the last ten years?

_____ Yes _____ No

If "yes" explain.

2. Does your firm have any outstanding judgments pending against it?

_____ Yes _____ No

If "yes" explain.

3. In the past ten years, has your firm been a party to litigation, arbitration, or mediation where the amount in dispute exceeded \$25,000?

_____ Yes _____ No

If "yes" explain.

4. In the past ten years, has your firm been a party to litigation, arbitration, or mediation on a matter related to payment to subcontractors or work performance on a contract? Check "yes" even if the matter proceeded to arbitration or mediation without court litigation.

_____ Yes _____ No

If "yes" explain.

5. Have you or any of your affiliates discontinued business operation with outstanding debts?

_____ Yes _____ No

If "yes" explain.

Authorized Signature

Printed Name

Position

Date

**ATTACHMENT E
REFERENCE RELEASE FORM**

I, the undersigned, authorize the following reference:

Name: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____

to release the following information to Jackson County, its officers, agents and employees:

Information concerning Proposer's qualifications to describe RFP services including but not limited to: quality of services provided; facilities and equipment available to perform services; working relationship with other entities; qualifications; quality of services; complaints received; and any other information necessary to demonstrate my ability to perform the requirements listed above.

I voluntarily and knowingly give my consent for full complete release of any and all information or opinions my reference may have concerning the services I have provided and the work I have performed.

In consideration of the cooperation of my reference, I agree to hold harmless, release and discharge the person or entity to whom this release form is presented and its elected officials, officers, employees, successors and agents from and against any and all claims, damages, losses and expenses, including attorney's fees, present or future, whether known or unknown, arising out of, incidental to or by reason of complying with this release of information. This release and discharge includes, but is not limited to claims of defamation, libel, slander, negligence or interference with contract or profession.

I agree to hold Jackson County, its elected officials, officers, agents, volunteers, and employees, harmless from and against any and all claims, damages, losses and expenses, including attorney's fees, arising out of the use or disclosure of any information obtained as a result of this release.

I consent to allow a photocopy of this release form, when presented by a duly authorized agent of Jackson County, to serve as a valid release even though the photocopy does not contain an original writing of my signature.

Signature: _____

Printed Name: _____

Date Signed: _____